



Science Hill High School

John K. Boyd, Jr., Ed.D.
Principal

William J. Nuss
Associate Principal

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SENIOR TRANSCRIPT RELEASE FORM 2009/2010

As your high school senior progresses in the college search/application process, there will be a need to send official high school transcripts to colleges or scholarship agencies. Your transcript normally includes all classes taken with grades, class rank, GPA, Gateway verification, and lists of all test scores. Your permission to release the transcript must be given before it can be mailed. A record will be maintained of all student requests and dates transcripts are sent.

A ONE-TIME \$5.00 SENIOR FEE will be charged for postage and the processing of transcripts. The transcript will be sent as soon as the senior fee is paid and the parent release form is returned.

I understand that a written record of all student requests and dates of release will be maintained. Please use the school address above as the return address on the envelope. No postage is required.

By signing this release form I am giving permission to the Science Hill Counseling Office to send an official transcript to any college, university, scholarship agency, or athletic recruiter when requested to do so by my son/daughter.

Parent/Guardian Signature Date _____

Student Signature (Full Name) Date _____

PRINTED NAME OF STUDENT: _____