

**July 6, 2009**

The Johnson City Board of Education met in regular session on Monday, July 6, 2009, at 6:00 p.m., in the Board Room at the Columbus Powell Center. The following members were in attendance:

Mrs. Kathy B. Hall, Chair  
Mrs. Jenny L. Brock, Vice-Chair  
Mrs. Sheila B. Cox, Secretary  
Mr. Timothy S. Belisle  
Mr. Thomas B. Hager, Jr.  
Dr. Richard A. Manahan  
Dr. Ralph J. Van Brocklin  
Dr. Richard W. Bales, Director of Schools

**I. CALL TO ORDER AND OPENING**

- Hall called the meeting to order and welcomed those in attendance.
- JROTC Cadet Jessika Kedizierski led the pledge of allegiance to the flag
- Carly Price, SHHS 8-9 student, sang for the opening of the meeting
- Art work on display for July was from SH 8-9 students under the direction of art teacher, Margie Brown
- Bill Nuss, Associate Principal, gave an update on the SH 8-9 campus

**II. RECOGNITIONS**

- There were no recognitions for this meeting.

**III. ADOPTION OF AGENDA**

On recommendation by Bales and on motion by Manahan, seconded by Belisle, and unanimously passed on a 7-0 vote, the Board adopted the agenda as presented. A copy of the agenda is included with these minutes.

**IV. CORRESPONDENCE, DELEGATIONS, AND COMMUNICATIONS**

Manahan shared with the Board a "Thank You" card from the Golf Team.

**V. REPORTS FROM DIRECTOR AND STAFF**

- The Board accepted the following reports as presented: Facilities Update (Dave Chupa), PEP-Sales Tax "Educational Facilities Trust Fund" (Pam Cox), and CIP-County Bond Fund (Pam Cox).
- Manahan made a motion to approve the last concept recommended by Community Tectonics that was presented at the Town Hall meeting (2 story building, multi-purpose area, cafeteria expansion, and new administration area). Belisle and S. Cox seconded the motion. Belisle made a motion to amend the original motion to include a letter being written to the Mayor with a copy to the City Manager asking them to make a decision on this matter at the next meeting of the City Commission. S. Cox seconded the amendment. The amendment passed unanimously on a roll call vote of 7-0. The main motion as amended also passed unanimously on a 7-0 roll call vote. Bales and Hall will draft the letter to the Mayor.

- Manahan made a motion to approve the request from the Indian Trail Middle School for the PTA to pay for construction of a covered walkway to the buses in the back of the building based on administrative oversight. S. Cox seconded the motion and it passed unanimously on a 7-0 vote. Chupa will ask Jerry Smith to look at the proposed plans and get approval before work begins.
- The Lake Ridge PTA request for a paved walking trail was deferred so that further discussion by the Board can occur since the space may be needed for other purposes at that location.
- The need for a joint session of the School Board and City Commission with Shaw and Shanks Architects to discuss the Career Technical Center was discussed.

#### ***Financial Report for May 2009***

- Manahan made a motion to re-title all the undesignated fund balance and the designated fund for educational purposes to Stimulus Allocation Reserves and any expenditure from this fund will have to be approved by the Board of Education. S. Cox seconded the motion and it passed on a roll call vote of 6-1 with Van Brocklin voting “no.”
- On recommendation by Bales and on motion by Brock, seconded by S. Cox, and unanimously passed on a 7-0 vote, the Board approved the Financial Report for May 2009 as presented.

#### **VI. UNFINISHED BUSINESS**

- ***Tuition Policy for the 2009-2010 SY*** – S. Cox made a motion for the Board to accept tuition students in grades 8-12 on a case-by-case basis and space availability with certain criteria. Families owning businesses or land in the city would be one criterion. Brock seconded the motion. The motion failed on a vote of 1-5-0 with S. Cox voting “yes” and Dr. Manahan voting “pass.”
- ***Date for Board Retreat*** – On motion by Manahan, seconded by Belisle, and unanimously passed on a 7-0 vote, the Board agreed to meet on Saturday, August 22, from 9 a.m. – 4 p.m. for its annual retreat.

#### **VII. CONSENT AGENDA**

On recommendation by Bales and on motion by Belisle, seconded by Brock, and unanimously passed on a 7-0 vote, the Board approved the following Consent Agenda items:

1. Board Meeting Minutes for June 1, 2009 (Regular Session) and June 16, 2009 (Special Session-Budget)
2. Overnight Field Trip Requests for Woodland (fifth grade) and SHHS (cross country)
3. Request from Dr. Crowe (Woodland) to write check in excess of \$5,000 for Camp Explore

4. Memorandum of Agreement between the Johnson City School System and the Johnson City Police Department
  5. Fundraiser Authorizations for SHHS (with the exception of the Parents Night Out fundraiser for Jr. Varsity Cheer Squad), South Side, Towne Acres, Fairmont, ITMS, Woodland, and North Side
  6. Request from Dr. Crowe (Woodland) to write checks in excess of \$5,000 for any of the fundraisers for 09-10 SY (Book Fair, Visiting Author, T-Shirt Sales, Yearbook)
  7. Request from Dr. Crowe (Woodland) for permission to enter into a maintenance agreement with Axiom Imaging Solutions for the Risograph copier
  8. Request from Dr. Crowe (Woodland) for permission to enter into a picture contract with Lifetouch for the 09-10 SY
- ***Minutes for Revised Page 5 of the April 15, 2009 (Budget Session)*** – Van Brocklin made a motion to replace the motion that was suggested for the action that was taken at the April 15, 2009 budget session stating that the minutes were still inaccurate. His suggestion for a replacement motion was as follows: “On recommendation by Bales and on motion by Belisle, seconded by Hager, and unanimously passed on 6-0 vote, the Board voted to cut positions from the Level One list of proposed cuts that would then be able to be paid for through the ARRA funding.” Brock seconded the motion. The motion failed on a roll call vote of 3-3-1 (Brock, Van Brocklin, and Hall voted “yes”; Belisle, S. Cox, and Hager voted “no”; Manahan voted “pass” because he was not present at June 16<sup>th</sup> meeting when this was discussed). Since Manahan was not on the School Board during the April 15, 2009 budget meeting, he made a motion that his name be removed from the vote for the revised minutes of April 15, 2009 so the minutes would then be accurate. Brock seconded the motion. The motion passed on a roll call vote of 6-0-1 with Van Brocklin voting “pass.” The revision for page 5 of the April 15, 2009 budget session will now read: “On recommendation by Bales and on motion by Van Brocklin, seconded by Brock, and passed on a 4-1 vote with Hager voting “no” and Belisle not present for the vote, the Board voted to cut positions from the Level 1 list of proposed cuts that would then be able to be paid for through the ARRA funding.”
  - ***Contracts*** – Van Brocklin received clarification on contracts from Dr. Janie Snyder and Dr. Ginger Woods. On recommendation by Bales and on motion by Van Brocklin, seconded by S. Cox, and unanimously passed on a 7-0 vote, the Board approved the contracts for Virginia Fowler (psychological services) and Frontier Health, Inc. (assessment services), as presented.
  - ***Fundraiser Authorizations*** – Hall made a motion to defer the fundraiser authorization for the Jr. Varsity Cheer Squad (Parents Night Out) until guidelines and more information regarding liability issues can be presented. Van Brocklin seconded the motion and it passed unanimously on a 7-0 vote.

#### **VIII. RECOMMENDATIONS FROM THE DIRECTOR**

- On recommendation by Bales and on motion by Belisle, seconded by Brock, and unanimously passed on a 7-0 vote, the Board appointed the following members of the Disciplinary Hearing Board for the 2009-2010 school year: Dr. Janie Snyder – Chairperson, Dave Chupa, Mickey Jackson, Todd Barnett, Chris Feathers, and Steve Barnett.
- On recommendation by Bales and on motion by Belisle, seconded by S. Cox, and unanimously passed on a 7-0 vote, the Board appointed the following members of the Management Negotiating Team for the 2009-2010 school year: Dr. Janie Snyder – Chairperson, Pam Cox, Dave Chupa, Mickey Jackson, and Dr. Debra Bentley.
- On recommendation by Bales and on motion by Belisle, seconded by S. Cox, and unanimously passed on a 7-0 vote, the Board approved the Board Annual Agenda and Annual Calendar as presented.
  - ◆ The September 2009 Board Meeting will be held on TUESDAY, SEPTEMBER 8, 2009
  - ◆ Belisle made a motion to have no meeting during the month of July 2010. Hager seconded the motion. The motion failed on a roll call vote of 3-4 with Belisle, Hager, and Manahan voting “yes” and Brock, S. Cox, Van Brocklin, and Hall voting “no.” The July 2010 Board Meeting will be held on MONDAY, JULY 12, 2010.
- Dual Enrollment Policies – On motion by Hall, seconded by S. Cox, and unanimously passed on a roll call vote of 7-0, the Board asked Bales and his staff to look at Policies 4.203, 4.2031, and 4.205 and bring back a recommendation for first reading next month that reflects the idea that a student cannot take a course at an institution of higher learning that is also offered at Science Hill High School unless all requirements for graduation in that area have already been met.
- Additional Consequences for Drug Testing Policy – Bales stated that we had previously used consequences that were in the Drug Testing Policy for any inappropriate actions by students that occurred outside the school day. The Drug Testing Policy will not actually be in place but the consequences will be re-identified and placed in the booklet that athletes sign each year.

#### **IX. NEW BUSINESS**

- Discussion/Action Regarding How Minutes Are Kept – Belisle made a motion that the Board have a summary set of minutes that provide for routine items to be taken care of through motions, seconds, and votes and for any special items to be taken care of through motions, seconds, and roll call votes. He shared a packet of information with Board members regarding minutes from other school systems

and the City of Johnson City Commission. S. Cox seconded the motion. Brock made a motion to amend the main motion to state that tapes of the board meetings will be kept for one year. S. Cox seconded the amendment. Belisle made a motion to also amend the main motion to include a proposal for a Board Policy with a template to use in order to maintain the integrity of the minutes. Hall seconded the amendment. The second amendment passed unanimously on a roll call vote of 7-0. The first amendment passed unanimously on a roll call vote of 7-0. The main motion as amended passed on a roll call vote of 6-1 with Van Brocklin voting “no.”

**X. INFORMATION ITEMS**

- The following information items were shared with the Board: Board Calendar of Events, Personnel Items, Correspondence on Behalf of the Board, and Donations to Fairmont, Woodland, South Side, and Cherokee.

**XI. COMMITTEE REPORTS**

- Van Brocklin presented a update on the Tennessee Legislative Network (TLN)

**XII. BOARD UPDATES/DISCUSSION**

- Manahan – Article in Kingsport newspaper regarding band fees, etc. – Is that going to be a major problem for us? Bales stated he would have a packet of information available for the Board in the near future.
- Van Brocklin – Fees Versus Debts Issue in Kingsport newspaper – He had left a packet of information at each Board Member’s desk.

**XIII. MEETING DATES**

- Wednesday, July 22, 2009, 1 p.m., Brown Bag Lunch at Woodland
- Monday, August 3, 2009, 6 p.m., Regular Meeting
- Monday, August 3, 2009, 5 p.m., Policy Review (Section 1)
- Tuesday, August 4, 2009, 5:30 p.m., with City Commission re: Fairmont
- Saturday, August 22, 2009, 9 a.m.-4 p.m., Board Retreat

**XIV. ADJOURNMENT**

The meeting was adjourned at 9:10 p.m.

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Chairman

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Secretary

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attachment (Copy of Agenda for Meeting)

**AGENDA**  
**Johnson City Board of Education**  
**July 6, 2009**  
**6:00 p.m.**

**Suggested timeframe in parenthesis**

- I. CALL TO ORDER AND OPENING (15 minutes)
  - Call to Order and Welcome – Kathy Hall, Board Chair
  - Pledge of Allegiance to the Flag – SHHS JROTC students will present the colors and lead the pledge of allegiance to the flag
  - Opening – Students from Science Hill 8/9 Campus
  - Artwork on Display – From Science Hill 8/9 students under the direction of art teacher, Margie Brown
  - Update on Science Hill 8/9 Campus – Bill Nuss, Associate Principal
- II. RECOGNITIONS (10 minutes)
  - No recognitions for this meeting
- III. ADOPTION OF AGENDA
- IV. CORRESPONDENCE, DELEGATIONS, AND COMMUNICATIONS (5 mins.)
  - No correspondence, delegations, or communications for this meeting
- V. REPORTS FROM DIRECTOR AND STAFF
  1. Facilities Update (Info Item) – Dave Chupa (10 minutes)
  2. Update on Sales Tax and Bond Monies – Pam Cox (5 minutes)
  3. Financial Report for May 2009 (Action Item) – Pam Cox (5 minutes)
- VI. UNFINISHED BUSINESS
  - Discussion/Action Regarding Tuition Policy for the 2009-10 SY
  - Set Date for School Board Retreat
- VII. CONSENT AGENDA (Action Items) (5 minutes)
  1. Board Meeting Minutes
    - A. June 1, 2009 (Regular Session)
    - B. June 16, 2009 (Special Session – Budget)
    - C. Revised Page 5 – April 15, 2009 (Special Session – Budget)
  2. Overnight Field Trip Requests:
    - Woodland Elementary School
      - Fifth grade students to Camp Explore, August 12-14, 2009
    - Science Hill High School
      - 20 students to Brevard, NC., July 19-25, 2009, to participate in a cross-country running camp
  3. Request from Dr. Tracey Crowe, Principal, Woodland, for approval to write a check in excess of \$5,000 to the University of Tennessee Camp Explore
  4. Memorandum of Understanding Between the Johnson City School System and the Johnson City Police Department
  5. Contracts:
    - Contract between the Johnson City Board of Education and Virginia Fowler to provide school psychological services
    - Contract between the Johnson City Board of Education and Frontier Health, Inc. for assessment services

6. Fundraiser Authorizations:
  - Science Hill High School
    - Football Tailgate Dinner, August 1-October 1, 2009 (Varsity Cheerleaders)
    - Business & Individual Sponsorships, July 1-October 1, 2009 (to pay for lodging & meals for 2 basketball tournaments – Varsity Cheerleaders)
    - Parents Night Out (babysitting), August 2009- May 2010 (Jr. Varsity Cheer Squad)
    - Pancake Breakfast, August 2009-May 2010 (Jr. Varsity Cheer Squad)
  - South Side Elementary School
    - School Pictures, one day in fall 2009 and one day in spring 2010
    - Scholastic Book Fair, November 2009
    - Visiting Author, one day in Spring 2010
    - Vending Machines, July 1, 2009-June 30, 2010
  - Towne Acres Elementary School
    - School Pictures, September 2009-May 2010
    - Vending Machines in Staff Lounge, July 1, 2009-June 30, 2010
    - Book Fair, January 15-February 15, 2010
  - Fairmont Elementary School
    - Pictures, 2009-2010 SY
    - Best Card Sales, September 2009
    - Fall Book Fair, September 2009
    - Coke Machine, July 1, 2009-June 30, 2010
    - Spring Book Fair, May 10, 2010
    - Pepsi Machine, July 1, 2009-June 30, 2010
  - Indian Trail Middle School
    - Faculty/Student Basketball Game, January 2010
    - Vending, July 1, 2009-June 30, 2010
    - Student Activity Night, one in fall 2009 and one in spring 2010
    - Book Fair, Late April 2010
    - Pictures, one day in spring 2009 and one day in fall 2010
    - Visiting Author Book Sales, February-May 2010
  - Woodland Elementary School
    - School Pictures, July 2009-June 2010
    - Scholastic Book Fair, November-December 2009
    - Vending (Coke & Pepsi), July 2009-June 2010
    - Visiting Author, July 2009-May 2010
    - T-Shirt Sales, July 2009-June 2010
    - Yearbook, July 2009-June 2010
  - North Side Elementary School
    - School Portraits, September 2009-March 2010
    - Scholastic Book Fair, January 14-18, 2010
    - Vending Machines & Ink Cartridge Recycle - July 2009-June 2010
    - Yearbook, December 2009-May 2010
7. Request from Dr. Tracey Crowe, Principal, Woodland, for permission to write checks in excess of \$5,000 for any of the fundraisers for the 2009-2010 SY: Book Fair, Visiting Author, T-Shirt Sales, Yearbook

8. Request from Dr. Tracey Crowe, Principal, Woodland, for permission to enter into a maintenance agreement with Axiom Imaging Solutions for the Risograph copier for a period of one year or 1,000,000 copies
  9. Request from Dr. Tracey Crowe, Principal, Woodland, for permission to enter into a picture contract with Lifetouch for the 2009-2010 SY
- VIII. RECOMMENDATIONS FROM THE DIRECTOR FOR ACTION (5 mins.)
1. Recommendation for naming the members of the Disciplinary Hearing Board for the 2009-2010 school year
  2. Recommendation for naming the members of the Negotiating (Management) Team for the 2009-2010 school year
  3. Recommendation for Board's Annual Agenda and Annual Calendar for the 2009-2010 school year
  4. Recommendation regarding Dual Enrollment Policy
  5. Information regarding Additional Consequences for Drug Testing Policy
- IX. NEW BUSINESS (15 minutes)
- Discussion/Action Regarding How Minutes Are Kept
- X. INFORMATION ITEMS
1. Board Calendar of Events
  2. Personnel Items
  3. Correspondence on Behalf of the Board
  4. Donations
    - to Fairmont Elementary School
      - from an anonymous donor, \$122.66 to be used for the purchase of coffee, hot chocolate, cappuccino, and water cooler rental for teachers and staff
      - from Fairmont PTA, \$7,500 to purchase items on the wish list for instructional supplies needed in the classroom for students and teachers
      - from Fairmont PTA, \$1,000 to purchase Accelerated Reader products
      - from First Christian Church, \$250 to purchase items for needed students and their families
    - to Woodland Elementary School
      - from Kayomi Baird, \$5 to help with the expense of 5<sup>th</sup> grade graduation
      - from Cynthia Rodgers, \$20 to help with the expense of 5<sup>th</sup> grade graduation
    - to South Side Elementary School
      - from the South Side PTA, \$8,800 for use by South Side teachers to benefit the students as follows:
        - Accelerated Reader On-Line Subscription, \$1,700
        - 4 Leveled Libraries, \$1,200
        - 4 Teaching Carts, \$1,200
        - Listening Center, \$400
        - Gym Equipment. \$580
        - Art Equipment, \$500
        - Principal's Discretionary Fund, \$500
        - 3 Area Rugs, \$870
        - iPod Touch and Speaker, \$300
        - Headphones for Computer lab, \$130

- Rocking Chair, \$150
  - Gardening Tools, \$200
  - Teaching Materials, \$1,070
  - from SunTrust Bank, \$1,000 to be used for funding the Reading Is Fundamental (RIF) purchase of books for all students
  - to Cherokee Elementary School
    - from Cherokee PTA – aid in expense of landscaping - \$223.35
    - from Cherokee PTA – aid in expense of copies - \$900.00
    - from Bill Gatton Honda – teacher appreciation - \$100.00
    - from Ceto Investments – for recycling printer cartridges - \$14.00
    - from Dr. Lynn Williams – teacher appreciation - \$50.00
    - from various donations for Jan Holmes’ Memorial Fund - \$320.00
- XI. COMMITTEE REPORTS (10 minutes)
- XII. BOARD UPDATES AND DISCUSSION (10 minutes)
- XIII. MEETING DATES
- The next Board meeting will be held on Monday, August 3, 2009, at 6 p.m.
  - A special session will be held on Monday, August 3, 2009, at 5 p.m., to review Section 1 of Board Policy.
- XIV. ADJOURNMENT