

WELCOME

Welcome to Liberty Bell Middle School's student body. Liberty Bell and the Johnson City Schools aspire to academic excellence. Comprehensive student activities and athletic programs are offered. We encourage you to take full advantage of the programs and facilities available.

Our telephone number is 423-232-2192

ATTENDANCE POLICY

The Johnson City Board of Education values the educational experience provided for all students. During the school year, Liberty Bell Middle School will continue to emphasize the value of instructional time. It is essential that each student be present each day school is in session. Research indicates that there is a direct correlation between school attendance and success in school. Therefore, we believe it is important to expect and to assist students in being in school and on time, in order to derive maximum benefit from the instructional program and to develop habits of punctuality, self-discipline, and responsibility.

- Appointments should be scheduled outside of the school day, when possible, and vacations during the appointed breaks.
- Unexcused absences of five or more days will be referred to juvenile court for a meeting with the court's Probation Officer.
- After 10 unexcused absences, a truancy petition will be filed in court.

- After 10 unexcused absences we are required to make a report to the Tennessee Department of Children's Services.
- A student must be in school for 3 hours and 31 minutes to be considered present for the day.
- A doctor's note is required for any child who has accumulated 5 unexcused absences and/or 5 sick notes written by the parent or a combination of both.
- A parent should call the school by 9:00 a.m. when their child will be out. After an absence, our policy requires that a written excuse from the parent be sent to the office the day the child returns to school. A child is allowed 3 parent request days a year. A note must be approved by the principal prior to these days being taken.
- Johnson City School Board Policy 6.200 states "Upon recommendation of the principal, students in grades K-7 who are absent more than twenty (20) days will not be promoted to the next grade level. All absences, excused or unexcused, are counted in the maximum number of days that may be missed during a session or school year."

ABSENCES EXCUSED-

Students are expected to be in class every day. However, the following are school approved absences from school:

- Personal illness. After the 5th day of absence due to illness, a doctor's excuse is required.

- Death in the family (limited to three days).
- Parent request limited to THREE (3) days per year (**Prior approval is required by Mrs. Pearce**). Parent requests will not be accepted for tardies.
- Illness in family requiring student to provide temporary help for family member (requires a statement from a physician).

When a student returns to school **after any absence**, he/she must obtain an admit slip from the attendance office between 7:30 and 7:40 am. When students are absent, parents may call the office and request assignments. (232-2192) (It is suggested that requests be made prior to 9:00 a.m. so teachers can compile homework assignments during their planning time.) Assignments may be picked up between 2:30 and 3:30 p.m. Students with excused absences are expected to complete the work missed. The student should turn in missed work within 2 school days of returning to school. **The school has the discretion to not allow makeup work for unexcused absences and out-of-school suspensions.**

Tardies and Early Dismissals



Students must be in their classrooms with materials by 7:40 each morning and remain until 2:40 p.m.

A parent call to the Attendance Office is necessary for a student to secure a dismissal slip.

Parents must come in to the Main Office to sign out students. The slip showing the time of dismissal must be shown to the teacher when it is time for

the student to leave school and must be kept for use as an admit upon return to school. **Students must check in through the Attendance Office when returning to school on the same day of an early dismissal.** In order for a student to have an excused absence for a doctor's visit, the attendance office must have a note from the doctor's office on file. Progressive discipline procedures for unexcused tardies will be applied:

- 1st tardy in a 9 wk period = Freebie (we all have a bad morning)
- 2nd tardy in a 9 wk period = Warning given (Mr. Church)
- 3rd tardy in a 9 wk period = Follow-up student consult/1 day LD
- 4th tardy in a 9 wk period = Parent Contact (Mr. Church) 2 days LD
- 5th tardy in a 9 wk period = Follow-up parent contact/student contracting/after school detention
- 6th tardy in a 9 wk period = Admin referral/Follow up Parent Contact/5 days LD
- 7th tardy in a 9 wk period = Administrative consequences (1 day ISS)/Required after-school Tardy Class
- 8th tardy in a 9 wk period = 2 days ISS/Loss of extracurricular activities (dances, clubs, suspended 1 game in team sports, 1 meet or match in individual sports)
- 10+ tardies in a 9 wk period=Administrative Intervention Plan

Students reporting to lunch detention are seated and are not allowed to talk during their lunch.

Items to Leave at Home

All electronic devices, skateboards, laser lights, wallet chains, mouth grills, toys, bandanas, head coverings, or

other items which may interfere with instruction are not allowed. There will be school consequences for possession of these items. In addition students are not to bring items to sell or trade (candy, gum, sports cards, CD's game cartridges, etc.) It should also be noted that use of student cellular phones on school property is not permitted during school hours. The use of cellular phones is strictly prohibited in any restroom or locker room whether on school grounds or while attending any school related event or activity. (Board Policy 6.312) If a cell phone is physically seen or heard it will be confiscated. Disciplinary action will be taken for those students who continually violate this rule.

If the cell phone is physically seen or heard, the consequences follow:

1st time-Confiscation and parent must pick it up. **2nd time**-alternative placement and parent must pick it up. **3rd time**-alternative placement and phone is held until the last day of school.

Dress Code

Students are expected to display good taste in matters of dress and grooming at all Liberty Bell Middle School activities. Attire and grooming should not disrupt or distract other students from normal scholastic pursuits. Students should arrive at school attired in clothes they plan to wear the entire day. The list of unacceptable attire includes, but is not limited to, clothing with offensive messages, including advertisements for drugs, alcohol, sexual messages or messages with double meanings (sexual innuendoes); revealing clothing

(including but not limited to tank tops, spaghetti straps, halter tops, low-cut tops, midriffs, holes above fingertip length, pajamas and house shoes. Any visible cleavage is considered inappropriate for school. Jeans with holes above fingertip length are not allowed. Acceptable length for shorts, skorts and skirts will be fingertip length. Short-shorts/skirts are not made acceptable by the wearing of leggings. Leggings are allowed only if sweater or shirt is long enough to cover backside. No sleeveless shirts for males will be accepted. All pants will be worn at the waist and "sagging" will not be allowed. Only natural hair colors are acceptable. All piercings other than those in the ear must be removed during school hours. Accessories that pose a threat to the safety of students are not permissible (spiked jewelry, spiked collars, chains, and trench coats). Head coverings, head bands, and sunglasses (whether worn on the face or on the head) are unacceptable inside the school buildings during the day. **It is within the administration's discretion to determine appropriate dress and grooming. Time spent in correcting inappropriate dress will be counted toward a class absence. Disruptions and/or insubordination associated with dress code issues may result in detention hall, in-school suspension, or out-of-school suspension.** Students dressed inappropriately will be required to take immediate corrective actions.

Visitors

Parents are always welcome. You are encouraged to visit and work in partnership with our total school program. To assure

student safety, all **visitors must report to the main office. Be prepared to show your I.D.** before entering any of the instructional areas. As visitors leave the building, they should return to the office and sign out. Students from other schools are not permitted without administrative approval.

Parent Teacher Student Association

The National Congress of Parents and Teachers whose underlying purpose is to promote the welfare of children and youth, carries on its work through local groups including Liberty Bell PTSA. This organization works with the school administration, teachers, and parents to promote learning and to encourage a better communication between parents and teachers.

Use of Telephone

Parents and students must plan their day before coming to school. Classes will not be interrupted during instructional time. To use the telephone during the school day, students need teacher's written permission. Teachers will not allow students to use the phone except for emergencies. Students who are involved in sports, clubs, or after school activities should have a prearranged ride home. This should not include using the school phone, except in the case of an emergency.



Cafeteria

1. Breakfast is available to students and staff from 7:00 until 7:30 a.m. each day.
2. When arriving at school before 7:30, students **MUST** go to the gym or the cafeteria. Students who go the gym **MUST** go to their homerooms and will not be allowed to go to the cafeteria. Students may elect to either buy their lunch or bring their lunch. (Lunches dropped off for a student from a restaurant are not permitted in the cafeteria.) Each student is issued a photo ID card. to buy extras.
3. Students may deposit money in their cafeteria account at anytime. Free and reduced lunch rates are available for those who qualify. **Meals may not be charged.**
4. Students are to behave appropriately while in the cafeteria and use proper table manners.
5. Students must use serving utensils to handle food. Picking up food with your hands will result in lunch detention.
6. Carbonated beverages or drinks in glass containers are not permitted.
7. Prices for the year are – Breakfast \$1.25; Lunch \$2.50; Extra Milk \$.50.
8. Students who choose not to eat lunch need a note from their parent/guardian giving them permission to not eat.

The lunchroom management and your fellow students will appreciate your cooperation in:

1. Finding a seat immediately and remaining seated.
2. Depositing all lunch litter in wastebaskets.

3. Leaving the table and floor around your place in a clean condition for others.
4. Inappropriate behavior during breakfast or lunch will result in a student losing the privilege of eating in the cafeteria.

Change of Address

It is important that the school be able to contact parents when their child is ill, missed the bus, or in other emergency situations. To do this, parents/guardians must inform the office of changes in address or telephone number. In addition, any change in emergency contact numbers should also be reported to the office. Please let us know by calling 232-2192 or writing a note.



Clinic

Students reporting to the clinic **must have the clinic sheet signed by their teacher.** A parent or guardian **must** sign out any child that needs to go home from the clinic. Many students require medication to maintain an optimal level of functioning at school. **IT IS ENCOURAGED THAT MEDICATION IS GIVEN AT HOME IF POSSIBLE.** However, in some situations medication must be given at school. The following are criteria for administration of medication in the school setting:

1. All medication must be turned in to the clinic as soon as a student arrives on campus. No student is to carry prescription or non-

- prescription medications with him or her.
- The student's doctor must complete a medication administration form for any prescribed medication that needs to be given at school. Parents and guardians should complete the same form for over the counter medication. This form must be on file in the clinic. If there are any changes in medications, the form **must** be updated. Prescription medication must come in the original pharmacy labeled container. The container must display: student's name, prescription number, medication name and dosage, administration route or other directions, date, licensed prescriber's name, and pharmacy. The parent or guardian is responsible for informing the designated official of any change in the student's health or change in medication.
 - Non-prescription drugs **must** be brought to school in the original container and the student's name affixed to the container.

Display of Printed Materials

- Non-related information may be posted on the bulletin board in the cafeteria.
- Content and size must be cleared with Mrs. Pearce prior to posting.
- Items may be removed from bulletin boards at the administration's discretion.
- For security purposes printed materials may not be displayed on windows or glass doors.

Student Government Association

The purpose of Liberty Bell's SGA is to encourage student participation. Each year the organization completes a minimum of one project beneficial to the school. Students must meet three requirements for membership. They are: good citizenship, dependability, and acceptable grades. Members volunteer to serve on the council.

Athletics



Liberty Bell 7th and 8th graders are offered a variety of school related sports such as: football, soccer, basketball, cheerleading, cross-country, swimming, wrestling, volleyball, baseball, softball, golf and track. **To be eligible to participate, students will not have more than 2 D's, 2 N's and no F's or U's on their current report card.** Requirements for eligibility of rising seventh and eighth graders mandate students be academically promoted. This includes Related Arts grades. Teachers and the coach will confer about a student's mid-term progress and behavior to determine continued participation. In-school suspension will result in a student not participating at the next game, match, etc. If an out of school suspension occurs, the student will be removed from the team. Student athletes at Liberty Bell must perform academically and display good citizenship. The major objective of the athletic program is to help develop well-rounded individuals physically, mentally, and socially. At all times we strive for good sportsmanship.

Being LBMS athlete is both an honor and a privilege. Individual team coaches will institute rules governing practice, attitude and conduct. Students and their parents will be asked to confirm their understanding of their sports' specific requirements for participation in writing.

Liberty Bell applies the guidelines set forth by T.M.S.A.A. to govern our athletic programs and participants. As a member of T.M.S.A.A., Liberty Bell will apply their guidelines to our athletic program and participants. A student **MUST** be in school the day of the sporting event to participate.

ATHLETICS IS A PRIVILEGE-NOT A RIGHT

*No one is guaranteed a place on the team.

*Students must be ready to meet the standards established by the school or face the possibility of not being a member of a team.

*Talent alone will not be the sole criterion for selection. Other factors such as attitude, desire, cooperation and self-discipline will play important parts.

Playing time is solely at the discretion of the coach.

*The coach will address complaints only when the athletic director and/or another administrator are present.

*Parents/legal guardians must refrain from making derogatory remarks about other parents, coaches, players, or the program.

MORNINGS and AFTERNOONS

Students may report to their home base at 7:25. Students are allowed in the cafeteria, auxiliary gym or area **ONLY** before 7:25. Students caught in any other area will be Out of Area and receive a consequence. Students may not

stay after school unless they are participating in a school sponsored activity.

DISCIPLINE

Rules are necessary when a group as large as ours works together for a school year. You will have no trouble living by these rules if we are courteous to both students and teachers and respect the rights of others. At Liberty Bell Middle School an important part of education is learning to get along with others.

All Liberty Bell Middle School rules apply:

- **At all school-sponsored activities regardless of location;**
- **Going to and from school, including the bus stop areas.**

The staff, administration, and school board have developed and approved a "Student Code of Conduct" which emphasizes student responsibility for behavior and consistent consequences of rule violations. If a student violates classroom or school rules, that student may be isolated from other classmates until an acceptable plan is worked out and approved.

One or more violations will result in disciplinary action.

Consideration will be made for the situation and degree of infraction. Disciplinary options may include a talk with the student, a letter or telephone call to parents, parent conferences, referral to the guidance counselor or outside agency, isolation, suspension, after school detention, behavior contracts, restitution, school service work, or other appropriate consequences. Disciplinary records are kept on file until the end of each school year.

Examples of violations are (but are not limited to):

- Giving or receiving help on any tests.
- Cutting Class-any student caught cutting class will receive in-school suspension.
- Cheating-is defined as engaging in deception or dishonest practices in an effort to earn grades or receive unmerited awards. The term cheating shall apply to all dishonest practices in connection with testing and other activities involving schoolwork. Cheating also includes allowing another student to copy one's work or test. Any photo imaging, electronic transfer, or texting will not be tolerated. Students involved in cheating will receive the following consequences:
 - On the first offense, a grade of zero (0) will be assigned, and the parents will be notified by the teacher.
 - On the second offense a grade of zero will be assigned, and the student will be assigned 1 day of ISS. A conference with the parent/guardian and teacher will be conducted when the student returns to class.
- Display of affection (such as embracing, kissing, hand holding, etc.)
- Chewing of gum
- Throwing snowballs
- Violation of dress policy
- Gambling
- Use of vulgar or profane language
- Forgery
- Fighting
- Visible body markings
- Immoral or disreputable conduct
- Possession and/or use of fireworks

- Truancy
- Persistent violation of school rules
- Stealing or possession of stolen property
- Not attending assigned classes
- Refusing to give identity when ask by faculty
- Disrespect or disobedience to faculty, staff, or school authorities
- Destruction of school property or property of others
- Inciting, advising or counseling others to violate school rules
- Abuse of other students (fighting, hazing, threatening, extortion, etc.) including while going to and from school as well as at school
- Out of area violations before, during or at the end of the day
- Inappropriate internet usage
- Displaying or using gang symbols
- AWOL (Absent without Leave)
- Use or possession of intoxicants or illegal drugs on school property or in any vehicle used to transport students to school events, or attendance at school events while under the influence of intoxicants. Violators will be reported to police according to state law.
- Leaving school without permission.
- Violence or threatened violence against school personnel and/or assaulting school personnel with vulgar or obscene language.
- Refusing to accept the consequences for one's action or refusing to follow instructions of the school staff.



- Possession and/or use of chains or weapons.
- Sexual harassment or bullying
- Any gang related actions including dress or signs.

ALCOHOL, DRUG, TOBACCO, WEAPONS, AND BATTERY POLICY

Alcohol and Drug

Any student using, possessing, or furnishing to another student, alcohol, drugs, or drug paraphernalia at any school-related activity whether on or off campus will be suspended from regular school for a period of one year. The Director of Schools may modify the suspension on a case-by-case basis. During this time, the principal may permit a student to enter the system’s alternative school under specified terms and conditions. Any student found in violation of the above-described alcohol and drug policy for a second time shall be suspended from school attendance and is not eligible for enrollment in the alternative school. If a student receives any remuneration whatsoever, whether monetary or otherwise, for furnishing alcohol, drugs, drug paraphernalia, or substances represented to be unlawful to another student at any school-related activity whether on or off campus, the said student will be suspended from school attendance and will not be eligible for enrollment in the alternative school.

For the purpose of this policy, the following definitions shall apply: “Alcohol” means and includes alcohol, spirits, liquor, wine, and every liquid containing alcohol, spirits, and wine and capable of being consumed by a human being. It specifically includes

patented medicine, unless written permission by the principal is received prior to bringing the medicine to any school-related activity. It further includes being irrespective of alcoholic content. “Drugs” mean and include all substances defined as drugs or regulated or controlled by the Tennessee Drug Control Act of 1989 (Tenn. Code Ann. Chapter 53, parts 3 and 4, and Chapter 39, part 17) including any amendments effective at the time of the incident. Without limiting the above definition, “drugs” shall specifically include the possession of any glue, paint, gasoline, aerosol, chlorofluorocarbon gas, or other substance containing or having the property of releasing fumes which can cause a condition of intoxication, inebriation, elation, dizziness, excitement, stupefaction, paralysis, or the dulling of the brain or nervous system or disturbing or distorting of the audio or visual processes. “Drug paraphernalia” means all equipment products and materials of any kind which are used, intended for use, or designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling, or otherwise introducing into the human body, a drug as defined in this policy.

Weapons and Dangerous Instruments

Students shall not possess, handle, transmit, or attempt to use any dangerous weapons, when at any school-related activity on or off campus. Students are further forbidden to use any other

instrument or substance in a manner, which renders the item dangerous, or with the intent to do harm to another person or property. Violators of this policy will be suspended from regular school attendance for one year. The Director of Schools may modify this suspension on a case-by-case basis. **Threats (verbal or written) are considered under this policy and are subject to the same disciplinary actions.**

Battery on Staff

A student threatening or committing battery upon any teacher, principal, administrator, or any other employee of the school system shall be suspended for a period of not less than one (1) calendar year and not be eligible for enrollment in the Alternative School. The Director of Schools may modify this suspension on a case-by-case basis.

Tobacco

Students of any age are forbidden to use or possess tobacco or any tobacco-like substitute, in any form, while at school or while participating in any school-sponsored activity, at school or away. Offenders may receive in school or out of school suspensions and will be charged for violation of Tennessee Law. Repeated offenses and consequences will be at the discretion of the principal.



Enrolling and Withdrawing from School

The following is required for enrolling a student in any Johnson City School:

1. A withdrawal from the previous school
2. A record of immunizations. Out-of-state students must have a Tennessee Certificate of Immunization which can be obtained from the Washington County Health Department before entering school. In-state students have thirty (30) days to provide the school with proof of immunization.
3. A grade card for the present school year and/or a transcript of all work from the previous school that includes recent achievement test scores.
4. Proof of residence inside city limits.

Any student who is planning to withdraw from school for any reason should report to the office for correct withdrawal procedures prior to the day of withdrawal. Students are expected to meet all obligations (return of books, uniforms, materials, and payment of fees and/or fines) before withdrawing.

If an in-district student moves out of the district, he/she will be immediately withdrawn from our rolls and student must re-apply for admittance.

Grading System

A student's evaluation (grade) is the teacher's estimate of the student's progress made as an individual and cannot appropriately be compared with the evaluation of another student. Inquiries about the educational program of the school are welcome.

A student will receive an academic grade in each subject area each nine weeks.

Explanation of marks

A – Superior	93-100
B – Above Average	85-92
C – Average	75-84
D – Below Average	70-74
F – Failure	50-69
I – Incomplete	
E-Excellent	
S-Satisfactory	
N-Needs Improvement	
U-Unsatisfactory	

Cmt 1- Effort

Cmt 2- Conduct

Liberty Bell Middle School will publish an Honor Roll list at the end of each grading period.

1st Honor Roll:

- All A's
- E or S on effort and conduct

2nd Honor Roll:

- No grade lower than B on any subject
- E or S on effort and conduct

Student scores on the TCAP in grades three through eight (3-8) shall comprise fifteen percent (15%) of the student's final grade for the spring semester in the subject areas of mathematics, reading /language arts, science and social studies beginning with the 2011/2012 school year. (As cited in TN Senate Bill No. 3427 and JCS Board Policy 4.700)



Withholding Grade Cards

Grade cards may be withheld at the end of each grading period for students who fail to pay library fines or pay for lost and damaged textbooks and other school property.

Student Placement

It is Liberty Bell Middle School's primary concern to challenge each student so that he/she will continue to experience academic growth. Students at each grade level vary in their background of skills and academic potential. A student's grouping is based on achievement, tests of academic performance, race, gender, elementary school last attended and teacher recommendations.

Tuition

Students who live outside the city limits of Johnson City are required to pay tuition plus fees paid by other students. This charge is due on the first day of each semester. If tuition is not paid on that day, the student may not be eligible to attend classes.



Grievance Procedure

It is the policy of the Johnson City School System not to discriminate on the basis of sex, race, national origin, creed, age, or disability in its educational programs, activities or employment policies as required

by federal law. Any student of Liberty Bell Middle School who believes that he or she has been discriminated against, sexually harassed, denied a benefit, or excluded from participation in any educational programs or activities may file a written complaint with a school counselor. The counselors will consult with the administration if they feel further action on the grievance is necessary.

Guidance

Guidance services are provided to help each student with educational, social, vocational, and personal development. The counselors are available daily. Conferences with students receive the counselor's first consideration and are scheduled whenever needed.

The counselors may assist the students:

- In recommending materials to improve study habits;
- In planning the school program;
- In making realistic curriculum selections and suitable plans for the future;
- In offering aid in adjustment situations;
- In offering peer mediation for conflict resolution;
- In helping students and families in contacting appropriate outside agencies.

Students wishing to visit the counselors should first receive written permission from their teacher before contacting the counselor.

Hall Passes

Students are required to have a hall pass when they are out of class unless accompanied by a teacher.

Homework

Students will be assigned homework from individual teachers. It will be the **student's responsibility** to check on missed assignments as soon as he/she returns to school. Missed assignments that are not made up or work failed to be turned in will affect the student's final grade.

Leaving School

Students are not permitted to leave school grounds at any time during the school day without permission from the principal, assistant principal or other persons left in charge during their absence. Arrangements must be made by the parent prior to the student's departure. Students should bring a note to the office by 7:40 a.m. to receive an early dismissal slip. When parents come to pick up their student, they must come in to the office and sign out their son or daughter.

Please allow 5-10 minutes for students to get from their classroom to the office.

Students will not be excused to attend activities at another school unless permission is received in advance from the principal.

Library/Media Center

The Liberty Bell Middle School Library Media Center has books, magazines, and calculators available for checkout to help with class assignments and for recreational reading. The LMC is open before and after school as well as the entire school day. A daily schedule is posted at the entrance to the LMC. Students may come to the LMC for activities involving an entire class, for small

group work, or for individual needs.

Each new student entering LBMS is issued a free photo ID library/lunch card. This card must be used whenever a student checks out any materials from the LMC. Students are not to mark on, deface, or damage the front of their library/lunch cards. Students are responsible for all materials checked out on his/her card, as well as for payment of fines on overdue materials and payment for lost items checked out on his/her card. A student's report card may be withheld when there is a fine or an overdue book. The replacement cost for a lost book is the price of the book plus \$1.00 for processing/ordering a new copy.



Lockers



At the beginning of the school year students will be assigned a locker. This is a safe place to keep their supplies and personal items. Personal locks may not be used on lockers. It is the student's responsibility to keep their locker in good order and locked. Periodic checks to see that the lockers are being kept neat and in good condition will be made by the home base teachers. Leaving book bags in classroom aisles is not permitted. (Fire Code Requirement). Therefore,



due to space limitations, **book bags must be kept in lockers throughout the school day.**

Lockers should be closed and locked after each use.

Lockers are school property and are subject to search by school staff. School authorities may also search personal belongings such as book bags, backpacks, coats, etc. when necessary.

Please be sure to lock your locker after using it. Check each time to make sure it is locked. Do not share your lock combination with anyone.

Backpacks

Students need to make sure backpacks are small enough to fit into their lockers. We have found that



backpacks on wheels do not fit in lockers easily and may trip other students causing a safety concern. Therefore they ARE NOT allowed at Liberty Bell without a doctor's consent. **Students are advised to go to their lockers before leaving and to take home only books and materials needed for homework that night.**

Lost and Found

Students should check in the Main Office for lost items. Any items found should be given to the Main Office secretaries. Those items not claimed by the end of each term will be given to a non-profit organization or discarded.



Parent Conferences

Liberty Bell Middle School encourages parents and teachers to meet and discuss a child's progress. We encourage parents of a student with a problem to call the school office to schedule a conference with the classroom teacher. The guidance counselors and principals are also available to help resolve difficulties.



Technology Acceptable Use Policy

Liberty Bell Middle School is proud to provide students access to many different forms of technology. In order to provide a safe and effective learning environment, it is necessary to define the acceptable uses of this technology for students and parents. Before any student is allowed use of the school system's internet or intranet access, a written parental consent shall be signed by parents and student. Any student who accesses the district's computer system for any purpose agrees to be bound by the terms of that agreement, even if no signed written agreement is on file. The permission/agreement form will be sent home at the beginning of the school year.

To avoid software virus, students may not take computer programs, CD's or disks back and forth between school and outside of school computers.

Textbooks

Textbooks are furnished by the school and are issued at the beginning of the school year. Teachers conduct book checks each nine weeks to assure that students have their materials. At the end of the school year, books should reflect normal use.

School Closing and Early Dismissal

In the event of bad weather or mechanical breakdown, school may be delayed, closed or dismissed early. Delayed openings, school closings, or early dismissals will be announced over the local television and radio stations. If no report is heard, school will be in session. We may have a delayed opening, which means school would begin two hours later (9:40 a.m.). If school is delayed by two hours due to inclement weather, the buses are also delayed by the same amount of time. **Every family should have a plan that will go into effect if school is dismissed early.** It is impossible for every student to use the phones to make arrangements when this situation arises.



Johnson City Transit Bus Policy Phone Number – 929-7119

Bus Transportation is provided for the students by the Johnson City Transit System. This is provided as a privilege, no as a

right. Students are expected to behave in a proper manner at all times. Misbehavior on a bus may result in suspension from riding on the bus and may also result in discipline from the school.

1. In the morning, students will board their assigned bus only at the proper loading stop and get off only at appropriate stop at Liberty Bell Middle School. In the afternoon, students will board their assigned bus only at Liberty Bell Middle School and get off only at their appropriate stops.
2. Appropriate conduct will be expected in the bus loading areas.
3. Only small items may be taken on buses. Students need to make arrangements with parents to transport medium or large items to and from school.
4. Students will not be permitted to carry food or drink items home from school on the bus.
5. Students will be directed to call from the main office or their classroom if they miss the bus at the end of the school day.
6. **Students must bring a note that has been signed by their parents if they ride any bus other than their normal bus.**
7. All school conduct rules apply to students riding the bus.
8. Bus privileges may be suspended for violations of the rules.

**Visit our school website-
<http://www.jcschools.org>**

