



North Side Navigators

Phone: (423) 434-5249 Fax: (423) 434-5295

2018-2019 Student Handbook

Welcome to North Side Elementary School of Science, Math & Technology. We encourage each parent to support their child and teacher through communication and interaction of the work sent home. The tracker is one tool we will use to facilitate this communication.

Title I School

North Side is a school wide Title I Federally Funded School. This designation provides additional funding for our school to be used for personnel, equipment, supplies and staff development.

North Side Life Skills

1. **Personal Best**
2. **Trustworthiness**
3. **No Put Downs**
4. **Active Listening**
5. **Truthfulness**

School Day/Hours

The school day begins at 8:15 a.m. and ends at 3:15 p.m. for all students K-4. Pre-kindergarten hours begin at 7:45 a.m. and end promptly at 1:15 p.m. Developmental Preschool Program begins at 8:15 a.m. and ends at 12:45 p.m. Educare will be available for an additional fee for all children who arrive before 7:45 a.m. **Students must be picked up no later than 3:30 p.m. or find an alternative placement**, such as Educare or an off-campus after-school program (Carver Rec, Boys&Girls Club, Coalition for Kids, Girls Inc.)

Arrivals/Dismissals

Doors will open at 7:45 a.m. Students in K-2 will report to the gym. Students in grades 3-4 will report to the little theater. At 8:00 a.m. all students can go to the cafeteria for breakfast. Classrooms will open for students at 8:00 a.m. **Parents are not to walk children to class, this is instructional time and a safety issue.** An Educare program is available for students who must arrive early or stay late. Students who are riding to school should be dropped off and picked up in the car line with supervision at the covered walkway, located on the Eighth Avenue side of the building. Drop offs after 8:15 a.m. need to go to the main office and parents will need to sign-in students. Students who walk home must have someone, **15 years or older**, pick them up from the walker doorway, located at the flag pole (this is for walkers ONLY). If you are driving a car, you must pick up your child(ren) in the designated carline located on 8th Avenue side of the school.

Buses are the only vehicles to drop off/pick up students at the front of the school from 7:45 a.m. to 8:15 a.m. and 3:00 p.m. to 3:30 p.m. Please do not leave your vehicle unattended in the front of the building.



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ATTENDANCE POLICY

The Johnson City Board of Education values the educational experience provided for all students.

It is essential that each student be present each day school is in session. Research indicates that there is a direct correlation between school attendance and success in school. Therefore, we believe it is important to expect and to assist students in being in school and on time, in order to derive maximum benefit from the instructional program and to develop habits of punctuality, self-discipline, and responsibility.

- Appointments should be scheduled **outside of the school day**, when possible, and vacations during the appointed breaks.
- If a student accumulates 3 absences, the family will be notified verbally. At 5 absences, the parents/guardians will be asked to attend a meeting with the school Attendance Team to create an attendance plan.
- **Unexcused absences of five or more days** will be referred to juvenile court for a mandatory meeting with the court assigned Probation Officer.
- After 10 unexcused absences, a truancy petition will be filed with the court and a mandatory meeting will be scheduled with the Juvenile Judge.
- After 10 unexcused absences, we are required to make a report to the Tennessee Department of Children's Services.

At the beginning of the school year each family will be given a written copy of the Johnson City Schools' Attendance Policy.

Per new State Attendance Laws beginning the 2018-19 school year the follow will be the procedure for truancy violations:

Tier 1 3 unexcused absences: a letter will be sent to notify families of the number of absences and to schedule a meeting at the school. A 30 day Attendance Contract is to be signed by the student, parent and school officials, which outlines specific attendance expectations for the student. The case will be reviewed with the family and school officials in 30 days after the contract is signed. If one or more unexcused absences occur, the family will move to Tier 2. If no further unexcused absences occur the family and school officials shall meet at 60 days from the date of the initial contract being signed to review the attendance policy.

Tier 2 If one or more additional unexcused absences occur after initial contract is signed the family is required to provide doctor's excuses for all absences. The Counselors and/or school official will conduct an individual assessment of the student's absences to determine the reason for the absences. The case will be reviewed in 30 days. A possible referral to counseling or other services will be assigned as deemed necessary by the individual assessment. The family and student must still follow the conditions set forth in the original contract.

Tier 3 If one or more additional unexcused absences occur after the Tier 2 assessment, the family will be required to provide doctor's excuses for all future absences. A Truancy Board will review the case with the family at Juvenile Court and will make the appropriate referrals to community based services, such as: counseling, parenting classes, in-home services. The case will be reviewed with the family every 30 days until the end of the contract.

If the student has further unexcused absences or fails to comply with the contract after progressing to Tier 3, a petition will be filed in Juvenile Court.

Failure to cooperate at any Tier will result in the case to automatically proceed to the next tier and ultimately to the Juvenile Court Judge.

After 10 unexcused absences, we are required to make a report to the Tennessee Department of Children's Services.

- A student must be in school for 3 hours and 31 minutes to be considered present for the day.
- A doctor's note is required for any child who has accumulated 5 unexcused absences and/or 5 sick notes written by the parent or a combination of both.
- A parent should call the school **434-5249** by 9:00 a.m. when their child will be absent. After an absence, our policy requires that a written excuse from the parent or a doctor statement be sent to the office the day the child returns to school.



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- A child is allowed 3 parent request days per school year. A note must be approved by the principal **prior** to these days being taken.
- Johnson City School Board Policy 6.200 states “Upon recommendation of the principal, students in grades K-7 who are absent more than twenty (20) days will not be promoted to the next grade. **All absences, excused or unexcused**, are counted in the maximum number of days that may be missed during a session or school year.”

When students are absent, parents may call the office and request assignments. (Please do so prior to 9:00 a.m. so teachers can compile homework assignments during their planning time.) Assignments may be picked up between 3:00 and 4:00 p.m.

Transfer Students: Students may stay in transfer status as long they are in good standing according to the transfer policy; complying with attendance procedures.

Perfect Attendance is defined as no absences, no tardies, and no early dismissals (excused or unexcused).

We have implemented an attendance incentive program using a great technology opportunity for your child. In each classroom, K-4th grade, all children who have had perfect attendance during the week will have the opportunity to have their name placed in a drawing for getting to take a North Side School Kindle Fire tablet home Friday through Wednesday. The Kindle tablet will be loaded with appropriate reading level books in which your child can enjoy during this time.



Tardies and Early Dismissals

School attendance is a major factor in determining the academic success of students. Arriving on time and remaining the entire school day provides students with full academic instruction. **Absences, tardies, and early dismissals are only excused for a death in the family, and doctor or dental appointments.** A physician’s note must be provided for all appointments during the school day. All other reasons are considered as unexcused.

Students must be in their classrooms with materials by 8:15 a.m. each morning and remain until 3:15 p.m. All appointments should be made outside of school hours. Only those persons named on the emergency/enrollment card will be permitted to pick up students, unless the parent gives verification in written or personal form. **Early dismissals are treated like tardies.**

Change of Plans

If your child has a change of afternoon transportation plan, please communicate that change in writing to your child’s teacher via the tracker/planner. **All change of plans must be called in before 2:30 p.m.**

Breakfast

Universal free breakfast is available to all North Side students between 7:45-8:10am.

Bicycles/Scooters

Families assume all risks for their children and their bicycles/scooters when choosing to ride them to school. Students riding bicycles/scooters to school must park them in front of the building and leave them there until dismissal in the afternoon. Students are advised to bring suitable locks for their bicycles or scooters. Parents are encouraged to review bicycle/scooter safety rules with their children and provide proper safety equipment.

Educare

A before/after school childcare program will be offered at an additional fee at North Side. The Educare program opens at 7:00 a.m. and closes at 6:00 p.m. The program is designed to enrich the students’ school experience, as well as to provide help with academic needs. An Educare information packet can be requested from the school office.



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Media Access To Students

School administration is authorized to grant permission and to set guidelines for media access to students in the school. Representatives from the media are required to report to the administration for approval to access students. Such media access may include photographing and interviewing students but shall not be unduly disruptive. Parents/guardians are given the option to withhold permission for public news interviews or photographs of their children while at school. This is to be indicated on info snap or to the front office staff.

Visitors

To assure student safety, all **visitors must report to the main office and check in through the Raptor Security System, which requires scanning a drivers license or valid Government I.D.**, before entering any of the instructional areas. Please use the Chillhowie Street entrance. As visitors leaving the building, should return to the office and sign out. Students from other schools are not permitted without administrative approval.

Lost and Found

If you lose an item at school, please report it to your teacher. Lost and found items are located in the cafeteria. Articles turned in and not claimed will be donated to charity at the end of each nine week period.

Cafeteria

1. Breakfast is available to students from 7:45 a.m. to 8:10 a.m.
2. Students may elect to either buy their lunch or bring their lunch. **(Lunches and breakfast for a student from a restaurant are not permitted in the cafeteria.)**
3. Students may deposit money in their cafeteria account at anytime. Free and reduced lunch rates are available for those who qualify. Money may be deposited online on the www.jcschools.org on 'my school bucks link.'
4. Students are to behave appropriately while in the cafeteria and use proper table manners.
5. Carbonated beverages or drinks in glass containers are not permitted.
6. Prices for the year are – Breakfast Free; Lunch -\$2.35; Extra Milk/Water -\$.60; Extra Juice- \$.50. Visitor meal: \$4.00 Entrée \$2.00



Change of Address



It is important that the school be able to contact parents when their child is ill, missed the bus, or in other emergency situations. To do this, **parents/guardians must inform the office of changes in address or telephone number.** In addition, any change in emergency contact numbers should also be reported to the office. Please let us know by calling 434-5249 or writing a note in your student's planner.

Clinic



Many students require medication to maintain an optimal level of functioning at school. **IT IS ENCOURAGED THAT MEDICATION IS GIVEN AT HOME IF POSSIBLE.** However, in some situations medication must be given at school. The following are criteria for administration of medication in the school setting:

1. All medication must be turned in to the clinic as soon as a student arrives on campus. No student is to carry prescription or non-prescription medications.
2. The student's doctor must complete a medication administration form for any prescribed medication that needs to be given at school. Parents and guardians should complete the same form for over the counter medication. This form must be on file in the clinic. If there are any changes in medications, the form **must** be updated.
Prescription medication must come in the original pharmacy labeled container. The container must display: student's name, prescription number, medication name and dosage, administration route or other directions, date, licensed prescriber's name, and pharmacy.
3. Non-prescription drugs **must also have a school medical form filled out and signed by parent and** brought to school in the original container with the student's name affixed to the container. (This includes cough drops.)



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Student Placement

It is North Side's primary concern to challenge each student so that he/she will continue to experience academic growth. Classroom rosters are designed with teacher recommendations and with the intent of a balance in diversity, gender, academics, and cohesiveness. **We do not accept parent requests for student placement.**

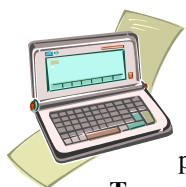
Parties

Schools are under strict guidelines from the state department concerning food offered to students at anytime during the school day. Teachers have the option to have two classroom celebrations or "parties" during the year. Healthy treats should be provided for these occasions. We want celebration snacks to be limited to fruits, cheeses, crackers, popcorn, and healthy fruit juices (no peanut butter). Parents may send a special treat to be shared on the child's birthday during recess or at the end of the day. *Please ensure that all food items sent are purchased from a store.* **Regretfully, we cannot serve made-from-scratch items from home.** Store purchased items allow teachers to verify ingredients for those students with food allergies. **Please do not drop off treats and snacks at the office without first discussing with the teacher.**

Grievance Procedure

It is the policy of the Johnson City School System not to discriminate on the basis of sex, race, national origin, creed, age, or disability in its educational programs, activities or employment policies as required by federal law. Any student of North Side who believes that he or she has been discriminated against, sexually harassed, denied a benefit, or excluded from participation in any educational programs or activities may file a written complaint with a school counselor. The counselors will consult with the administration if they feel further action on the grievance is necessary.

Technology Acceptable Use Policy



North Side School is proud to provide students access to many different forms of technology. In order to provide a safe and effective learning environment, it is necessary to define the acceptable uses of this technology for students and parents. Before any student is allowed use of the school system's internet or intranet access, a written parental consent shall be signed by parents and student. Any student who accesses the district's computer system for any purpose agrees to be bound by the terms of that agreement, even if no signed written agreement is on file. The permission/agreement form will be sent home at the beginning of the school year.

To avoid software virus, students may not take computer programs, CD's or disks back and forth between school and outside of school computers.

Textbooks

Textbooks are furnished by the school and are issued at the beginning of the school year. Teachers conduct book checks each nine weeks to assure that students have their materials. At the end of the school year, books should reflect normal use. Report Cards will be held if textbooks are not returned and/or payment for lost textbook is not made.

School Closing and Early Dismissal

In the event of bad weather or a mechanical breakdown, school may be delayed, closed or dismissed early. Delayed openings, school closings, or early dismissals will be announced over the local television and radio stations (*be sure to look/listen for Johnson City Schools*). You can register for school system-wide calling/texting information system. If no report is heard, school will be in session. We may have a delayed opening, which means school would begin two hours later (10:15 a.m.). If school is delayed by two hours due to inclement weather, the buses are also delayed by the same amount of time. **Every family should have a plan that will go into effect if school is dismissed early. This should be indicated on the Winter Weather form that each family receives in January.** It is impossible for every student to use the phones to make arrangements when this situation arises.



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Field Trips

At various times during the school year, teachers will organize field trips that enhance the curriculum and introduce new experiences. A permission slip explaining the trip and cost will be sent home and must be signed before the student can participate in the trip. Since these trips are also optional and grades do not depend on them, sometimes students will not be able to participate because of bus behavior or other concerns. (Bus Policy #8)

We always want parents to be part of all activities. They may accompany their child (ren) on any field trip, but please pre-approve this with the teacher and be prepared to pay any entrance fee required upon arrival of facility. However, due to insurance and school regulations parents are not allowed to ride the school bus. Parents will need to drive and meet the group at the trip destination. Students on field trips are still under the authority of school personnel even if parents are on the trip. Teachers are responsible for orderly behavior of all students representing North Side.

Safety Drills

Monthly practice drills are conducted to make certain that all students and school personnel are aware of and adhere to the safety guidelines. Please confirm with your child that these are just practice to make sure we are ready to keep everyone safe should there be an emergency situation. A fire drill allows us to practice a speedy exit of all students and faculty. Tornado drills are drills to teach the students safe areas away from windows. A lock down drill brings school to a halt.

The doors of the school will be kept locked at all times for the safety of our students. ALL visitors and volunteers must enter through the main doors on the Chilhowie Avenue side of the building. In compliance with state law and in the interest of safety, all visitors must register in the office and wear identifying badges.

Only authorized persons listed on the student's Emergency/Enrollment card may pick up the student.

Enrolling and Withdrawing from School

The following is required for enrolling a student in any Johnson City School:

1. A withdrawal from the previous school
2. Out-of-state students must have a Tennessee Certificate of Immunization which can be obtained from the Washington County Health Department before entering school. Students cannot be placed on a class roll until all documentation for registration is turned in to North Side.
3. A grade card for the present school year and/or a transcript of all work from the previous school that includes recent achievement test scores.
4. **Proof of residence inside city limits.**

Any student who is planning to withdraw from school for any reason should report to the office for correct withdrawal procedures prior to the day of withdrawal. Students are expected to meet all obligations (return of books, materials, and payment of fees and/or fines) before withdrawing.

If an in-district student moves out of the district, he/she will be immediately withdrawn from our rolls and the student must re-apply for admittance.

Grading System

A student's evaluation (grade) is the teacher's estimate of the student's progress made as an individual and cannot appropriately be compared with the evaluation of another student. Inquiries about the educational program of the school are welcome.

A student will receive an academic grade in each subject area each nine weeks.

Students cheating on homework or tests will be given a failing grade for that day's assignment and the teacher will notify the parents. An additional consequence of alternative placement may follow.

Grading Scale for Grades 3rd/4th

A – Superior	93-100
B – Above Average	85-92
C – Average	75-84
D – Below Average	70-74
F – Failure	50-69

Academic Achievement Key for K/1st/2nd

Always Exceeds Expectation of Standard	4
Meets Expectation of Standard	3
Beginning to Understand Standard	2
Limited or No Understanding of Standard	1
Standards not assessed will be left blank	



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Student scores on the TCAP in grades three through eight (3-8) shall comprise fifteen percent (15%) of the student’s final grade for the spring semester in the subject areas of mathematics, reading /language arts, science and social studies beginning with the 2011/2012 school year. (As cited in TN Senate Bill No. 3427 and JCS Board Policy 4.700)

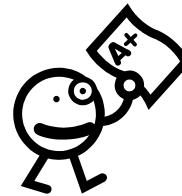
Grades K-2 follow a 1,2,3 progressive marking key on the report card.

Withholding Grade Cards

Grade cards may be withheld at the end of the year for students who fail to pay for lost and damaged textbooks, library books, any other school property, and delinquent Educare accounts.

Grading Dates:

	Mid term Report	Report card
1 st 9 wks	Sept. 4	Oct. 16
2 nd 9 wks	Nov. 13	Jan. 8
3 rd 9wks	Feb. 5	Mar. 19
4 th 9wks	Apr. 9	May 24



Homework

Students will be assigned homework from individual teachers. If a student is absent, it will be the **student’s responsibility** to check on missed assignments as soon as he/she returns to school. Missed assignments that are not made up or work failed to be turned in will affect the student’s final grade.

Communication

Throughout the year we strive to have close contact with all of our parents. We need your help in this process. We request you stay in contact by:

- Checking Tuesday weekly/daily information packets
- Reading weekly class newsletters
- Attending parent conferences, parent meetings, and family night activities
- Taking a few minutes each day to talk to your child about school
- Calling or writing us a note for more explanations.
- Making sure you look at and sign the student tracker & behavior chart grades K-4
- Visiting classroom websites www.jcschools.org/northside



Working together will improve all aspects of your child’s education.

Conferences/Parent/Teacher

Conferences are very important to the success of your child. The school or parent may call, write, or email, and request a meeting at any time. **Please make an appointment with the teacher at least 24 hours prior to your visit to ensure a private, productive meeting.** Teachers are not available to meet every day and will not be able to meet while their classes are in session. School-wide conferences will be scheduled in the fall and as needed. **We will not be able to forward calls to the classroom except at the teacher’s planning time or before and after school.**

Parent Involvement

North Side Elementary has developed a family engagement plan based on the state’s parent involvement standards in public schools. These standards are reviewed annually by the district and school level to increase awareness and effectiveness. We strive to increase and support families at North Side.

Parents will have an opportunity to discuss and provide input through the PTA council, and monthly School Improvement Team meetings.

Parents are notified of North Side’s parent engagement plan through a link on our website, www.jcschools.org/northside



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A variety of planned, goal oriented programs will be implemented to engage all parents in their children’s education in one or more of the following categories:

Communication	Volunteering	Family Engagement	Decision Making	Collaboration with the Community
Monthly school newsletter	Parents in the classroom	Family STEAM Night	School Improvement Team	Coalition for Kids
Classroom weekly newsletter	PTA	All Star Reading Night	PTA meetings	Girls on the Run
Planners/trackers	Food Pantry	McTeacher Night		Second Harvest
Open House	Clothing Closet	Homework		Rise-Up
Conferences	Working with students	STEAM Day		Carver Recreation
Phone calls/emails	Tuesday folders	Family Feast		Boys & Girls Club
Tuesday/daily packets	Classroom Parent	Grade level programs		Bear Buddies
Website		2 PTA Family events		Girls Inc.
Bloomz App		Field Day		America Reads
				ETSU & Milligan Lunch Buddies

An annual survey will be conducted to measure effectiveness.

North Side will inform parents on curriculum data information through an annual meeting held each year at our Open House.

Behavior Expectations

Rules are necessary. At North Side Elementary School an important part of education is learning to get along with others.

All North Side School rules apply:

- **At all school-sponsored activities regardless of location;**
- **Going to and from school, including the bus stop areas.**

North Side School has adopted a positive approach to discipline. The staff, administration, and school board have developed and approved a “Student Code of Conduct” which emphasizes student responsibility for behavior and consistent consequences of rule violations. This positive approach attempts to help people eliminate self-defeating behavior and involves the student and teacher in making a plan for improvement of behavior.

If a student violates classroom or school rules, that student may be removed from other classmates and assigned I.S.S. (in-school suspension). During I.S.S., **students work independently** to complete daily classroom work.

Separating a disruptive student from peer contact and providing a quiet place for study and reflection on the inappropriate behavior benefits not only the student involved, but also the class.

A separate area is also used as alternative placement. Alternative placement may be more beneficial than out-of-school suspension because the student can keep up with his/her studies, receive proper supervision, and be present at school.

Consideration will be made for the situation and degree of infraction. Disciplinary options may include a talk with the student, a letter or telephone call to parents, parent conferences, referral to the guidance counselor or outside agency, isolation, suspension, behavior contracts, restitution, school service work, or other appropriate consequences. Disciplinary records are kept on file until the end of each school year.



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Examples of violations are (but are not limited to):

- Giving or receiving help on any tests, *including Accelerated Reader tests*
- Display of affection (such as embracing, kissing, hand holding, etc.)
- Chewing of gum
- Throwing snowballs
- Violation of dress policy
- Use of vulgar or profane language
- Forgery
- Visible body markings
- Immoral or disreputable conduct
- Possession and/or use of fireworks
- Persistent violation of school rules
- Stealing or possession of stolen property
- Not attending assigned classes
- Refusing to give identity when asked by faculty
- Disrespect or disobedience to faculty, staff, or school authorities
- Destruction of school property or property of others
- Inciting, advising or counseling others to violate school rules
- Abuse of other students (fighting, hazing, threatening, extortion, etc.) including while going to and from school as well as at school
- Inappropriate internet usage
- Leaving school without permission.
- Violence or threatened violence against school personnel and/or assaulting school personnel with vulgar or obscene language.
- Refusing to accept the consequences for one's action or refusing to follow instructions of the school staff.
- Sexual harassment or bullying
- Make-up
- Boyfriend/girlfriend relationships
- Buying, selling, and trading of items



Weapons and Dangerous Objects

Students shall not possess, handle, transmit, or attempt to use any dangerous weapons, when at any school-related activity on or off campus. Students are further forbidden to use any other object or substance in a manner, which renders the item dangerous, or with the intent to do harm to another person or property.

Violators of this policy will be suspended from regular school attendance. The Director of Schools may modify this suspension on a case-by-case basis. **Threats (verbal or written) are considered under this policy and are subject to the same disciplinary actions.**

Violence toward Staff

A student threatening or committing violence toward any teacher, principal, administrator, or any other employee of the school system can be suspended for a period of no less than one (1) calendar year. The Superintendent may modify this suspension on a case-by-case basis.



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Items to Leave at Home

All electronic devices, skateboards, skates, shoes with wheels (heelines), laser lights, wallet chains, mouth grills, toys, bandanas, head coverings, or other items which may interfere with instruction are not allowed. There will be school consequences for possession of these items. In addition students are not to bring items to sell or trade (candy, gum, bay blades, sports/trading cards, CD's game cartridges, etc.) It should also be noted that use of student cellular phones on school property is not permitted during school hours. (Board Policy 6.312) If a cell phone is physically seen or heard it will be confiscated. Disciplinary action will be taken for those students who continually violate this rule.

If the cell phone is physically seen or heard, the consequences follow:

1st time-Confiscation and parent must pick it up. 2nd time-alternative placement and parent must pick it up. 3rd time-alternative placement and phone is held until the last day of school.

Dress Code

The appearance of our students reflects the quality of the school, their conduct, and work. We stress good hygiene, neatness, and clothing suitable for school. Our school is air conditioned, so attire for outdoor summer activities is not appropriate. Students should arrive at school dressed in clothing they plan to wear the entire day. Writing designs or logos on clothing must not be profane, suggestive or offensive to any group. Clothing and/or jewelry with reference to alcohol or drugs are prohibited. **Hats, bandanas, head rags, or any other head coverings, may not be worn or displayed at any time. Our instructional time must be spent on learning. Anything that distracts from the classroom learning environment will not be allowed.**

Physical Education

The physical education program provides organized activities planned and directed by a certified physical education teacher. No child will be excused from participation in physical education unless a written excuse is presented or the teacher/principal feels it is necessary. Prolonged excuses must have a doctor's recommendation for exclusion (those in excess of three days). Athletic shoes should be worn on P.E. Days. Students' grades are based on:

K-2: Conduct and participation

3-4: Conduct, participation, fitness and written assessments

Guidance

The North Side counseling services include a school counselor, Frontier Health therapist and case worker. Students attend a guidance class weekly where they learn to make good choices. The curriculum contains areas such as personal safety, feelings, problem solving, making friends, social skills and study skills.

The counseling staff may assist students with the following as well as many other areas of concern:

- Family relations
- Friendship relations
- Divorce
- Grief
- Self esteem
- Fears
- Bullying
- Appropriate classroom behaviors

Please contact the school office to speak with a counselor or set up an appointment to help your child or your family. Many community resources are available to assist with situations.

Library/Media Center

Students will visit the North Side Elementary Library on a weekly basis for class and check out. Kindergarten and First grade students may check out one book per week. Second, Third and Fourth grade students may check out two books per week. Students are responsible for all materials checked out in his/her name, as well as for payment for lost items checked out. The replacement cost for a lost book is the price of the book. A student's report card may be withheld when there is a lost book. If a student transfers from another Johnson City school they must make sure all library items owed to that school are returned or paid for before checking out at North Side's Library.



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Art/Music

Students will come to arts class once a week for one hour. We will focus on visual art and music, but we will explore connections to other arts and disciplines (dance, theater, science, math) throughout the year.

- On your student's arts lab day, please send your child to school in clothes that may get stained. We use paint and other materials that could stain clothes easily.
- I know that it can be difficult to make it to afterschool performances. Please be aware that all students participate in the program that is performed for the school. It is a part of our class and gives all of the children the opportunity to experience stage performance. After school performances are not required, but are strongly encouraged especially if your child has been given a speaking or vocal part.
- Our basic performance attire will always be black pants of any type and a white shirt of any type. Please keep in mind that we discuss and practice performance etiquette in the selection of your student's performance clothes. Boys may wear white shirts with no pictures or printed words and black pants. Girls may wear black pants and white shirts or dresses that are completely white, completely black, or designed with white and black patterns.

Science Lab

Students visit the science lab once a week to participate in hands on activities that supplement science concepts learned in their regular classroom. Units throughout the year include life sciences, earth and space concepts, and physical science. Periodically, students will also visit the one-of-a-kind outdoor classroom to explore the water feature, bog, and fossil dig pit.

Johnson City Transit Bus Policy



Phone Number 929-7119

1. In the morning, students will board their assigned bus only at the proper loading stop and get off only at appropriate stops at North Side School. In the afternoon, students will board their assigned bus only at North Side School and get off only at their appropriate stops.
2. Appropriate conduct will be expected in the bus loading areas.
3. Only small items may be taken on buses. Students need to make arrangements with parents to transport medium or large items to and from school.
4. Students will not be permitted to carry food or drink items home from school on the bus.
5. Students will be directed to call from the main office or their classroom if they miss the bus at the end of the school day.
6. Students must bring a note that has been signed by their parents if they ride any bus other than their normal bus.
7. All school conduct rules apply to students riding the bus.
8. Bus privileges may be suspended for violations of the rules.
9. Parents are responsible for transporting students to and from school if their child is suspended from riding the bus.
10. If a child is suspended from riding the JC Transit school bus, they cannot ride for any school functions until that suspension is over.



North Side Navigators

At North Side we are pleased to be implementing the OLWEUS Bullying Prevention program. This is a nationally researched and recognized program that has shown tremendous results across the nation. All of our teachers and staff have been trained and are excited as we add this important component to North Side.

Students have been involved in discussions during class meetings once a week and in guidance class. The guide we all follow is in the common definition of bullying:

“Bullying is when someone repeatedly and on purpose says or does mean or hurtful things to another person who has a hard time defending himself or herself.” *The OLWEUS Bullying Prevention Group*

Three Key Components of Bullying Behavior

- 1. Involves aggressive behavior.
- 2. Typically involves a pattern of behavior repeated over time.
- 3. Imbalance of power or strength.

School Wide Anti-Bullying Rules

1. We will not bully others.
2. We will try to help students who are bullied.
3. We will try to include students who are left out.
4. If we know that somebody is being bullied, we will tell an adult at school and an adult at home.

When an incident has occurred we will investigate and implement the appropriate intervention.

On the spot interventions:

- Stop the bullying
- Support the student who has been bullied
- Name the bullying behavior and refer to school rules
- Engage the bystanders
- Impose immediate & appropriate consequences
- Take steps to protect student from future bullying

Support: (Victim)

- Parent Contact: guidance support
- Teacher follow up/mentor (if wanted)

Consequences: (bully)

- 1st recorded offense: Parent Contact: Teacher will determine fair and logical consequence directly tied to offense
- 2nd recorded offense: Parent Contact: K-1st visit to principal and loss of privilege; 2nd -5th In School Suspension and Guidance Referral for support
- 3rd recorded offense: Parent Contact: Mandated Parent Conference; 1 day suspension
- 4th recorded offense: Referral to ROAR (Reaching Out And Responding) once a week for 5 weeks (one on one counseling); 1 day suspension
- Principal has the final decision on all discipline issues. If you have any questions or concerns please contact the school.