

APPEARANCES BEFORE THE JOHNSON CITY BOARD OF EDUCATION

Date of Board Meeting: _____

Name: _____

Address: _____

Phone: _____

Group Represented: _____

Reason You Wish to Address the Board: _____

SIGNATURE

DATE

NOTES:

Delegations must select only one individual to speak on their behalf unless otherwise determined by the Board of Education.

Individuals speaking to the Board shall address remarks to the Chairman. Each person speaking shall state his name, address, and subject of presentation.

Remarks shall be limited to five (5) minutes unless time is extended by the Board of Education.

Unless a majority of members present vote to do otherwise, the members of the Board will not engage in dialogue with those people addressing the Board.

See Reverse Side of Form:
Policy #1.404
Johnson City Board of Education

Form Revised January 2016

Johnson City Board of Education

Monitoring: Review Annually, in September	Appearances Before the Board	Descriptor 1.404	Issue Date 1/4/2016
		Rescinds 1.404	Issued 10/1/2007

APPEARING BEFORE THE BOARD

The Board desires that all matters be settled at the lowest level of responsibility and will not hear complaints or concerns which have not advanced through the proper administrative procedure from the point of origin.

Individuals desiring to have an item placed on the Board Agenda must submit a written request with descriptive materials to the office of the Superintendent of Schools at least two (2) weeks before the meeting for consideration by the Executive Committee. If the request is approved by the Executive Committee, the item will be placed on the agenda. Individuals who have an item placed on the agenda will be recognized at the beginning of the meeting and given time to speak when their topic of interest is addressed on the agenda. All requests submitted will be included in the board packet.

If an individual wishes to address the Board on an agenda item, he may sign the delegation form provided before the beginning of the board meeting to request time to speak. Delegations must select only one individual to speak on their behalf unless otherwise determined by the Board.

The chairman may recognize individuals who wish to address the Board and who have not previously signed the delegation form if he determines that such is in the public interest. A majority vote of members present can overrule the decision of the chairman.

Individuals speaking to the Board shall address remarks to the chairman. Each person speaking shall state his name, address, and subject of presentation. Remarks will be limited to five (5) minutes unless time is extended by the Board. The chairman shall have the authority to terminate the remarks of any individual who is disruptive or does not adhere to Board rules.¹ Unless a majority of members present vote to do otherwise, the members of the Board will not engage in dialogue with those people addressing the Board.

Individuals desiring additional information about any item on the agenda shall direct such inquiries to the office of the Superintendent of Schools.

Legal Reference:

1. TCA 39-17-306

Cross References:

School Board Meetings 1.400
Agendas 1.403
Complaints About School Personnel 5.502